

**HIGH DESERT RESIDENTIAL OWNERS ASSOCIATION  
REGULAR BOARD MEETING MINUTES**

**June 20, 2023**

**10555 Montgomery Blvd. NE, Bldg.1, Suite 100**

**Albuquerque, NM 87110**

**Zoom Online Conference**

**5:00 p.m.**

**CALL TO ORDER**

The Board meeting was called to order by President George Marsh at 5:00 p.m. with a quorum present.

**ROLL CALL**

**Board Members Present:**

George Marsh, President  
Bill Pederson, Vice President  
Bob Howell, Secretary  
Ray Berg, Director  
Camille Singaraju, Director  
Harrison Jones, Director

**Board Members Absent:**

Steve Hartig, Treasurer(Excused)

**Others Present:**

Howard Thomas, Resident  
Tom Witterholt, Resident  
Mark Soo Hoo, Canyons VM  
Dan Kropp, Gated Village Chair  
John Caffrey, Desert Highlands VM  
Susan Camp, Communications Committee  
Russ Rhoades, Natural Resources Committee  
Nigel Burgess, HOAMCO Executive Vice President - NM Division  
Erin Brizuela, HOAMCO Assistant Community Manager  
Brandy Hetherington, HOAMCO Community Manager  
Marlena Unis, Recording Secretary

### **APPROVAL OF AGENDA**

A motion was made by Bill Pederson and seconded by Ray Berg to approve the agenda as amended for the June 20, 2023 Board of Directors meeting. The motion was carried unanimously.

### **APPROVAL OF MINUTES**

A motion was made by Ray Berg and seconded by Harrison Jones to approve the minutes of the May 16, 2023 Board Meeting. The motion was carried unanimously.

### **FINANCIAL REPORT**

George Marsh discussed the financial report and he provided the Board with a summary overview of the finances.

Camille Singaraju clarified that the amount the association is required by AMAFCA to hold for arroyo maintenance is \$100,000.00. The current amount in the AMAFCA account is \$108,000.00.

The financial report was included in the Board packet.

### **CONTRACTS COMMITTEE**

There was no report submitted.

### **VOTING MEMBER GROUP**

Mark Soo Hoo provided the report.

### **WELCOME COMMITTEE**

The report was included in the Board packet.

### **COMMUNICATIONS & WEBSITE COMMITTEE**

No report was provided.

### **TRAMWAY CLEAN-UP**

No report was provided.

### **NCC/MODIFICATION COMMITTEE**

The modifications log was included in the Board packet. The June 2023 NCC minutes were emailed to the Board.

Brandy Hetherington provided a summary of the NCC report.

### **NATURAL RESOURCES COMMITTEE**

Russ Rhoades provided the report.

The report was included in the Board packet.

### **LANDSCAPE COMMITTEE**

Camille Singaraju provided the report. She discussed the AMAFCA agreement and other various issues that the committee is working on. The AMAFCA agreement was included in the Board packet.

The report was included in the Board packet.

### **GATED VILLAGE COMMITTEE**

Dan Kropp provided the report.

### **MANAGEMENT REPORT**

Brandy Hetherington provided the report. She discussed the project summary log and the various projects that are in progress.

She discussed the warranty seal work that Sunland Asphalt performed and provided an update on the camera installation project. The Board was also provided with an update on the Desert Mountain and Enclave streetlight repairs. Brandy also discussed the sidewalk map project and the efforts to remove the bees from the wall. She reported that the bees have been removed and relocated.

She also provided a summary of the meeting held with the City of Albuquerque regarding High Desert park.

The Board packet included the project summary, the Landscape logs and the Vet Sec report.

## **UNFINISHED BUSINESS**

**Document Revisions Working Group:** A motion was made by Harrison Jones and seconded by Camille Singaraju to approve the Documents Working Group Charter. The Board discussed the motion. The motion was carried unanimously.

The proposed charter was included in the Board packet.

**Legends - Landscape Contract Amendment:** A motion was made by Bob Pederson and seconded by Camille Singaraju to accept the Legends landscape contract amendment. The Board discussed the motion. The motion was carried unanimously.

The agreement was included in the Board packet.

**Pinon Point Entrance Trees:** A motion was made by Bob Howell and seconded by Bill Pederson to defer this item. The Board discussed the motion. The motion was carried unanimously.

## **NEW BUSINESS**

**Desert Sky Voting Member:** A motion was made by Bob Howell and seconded by Ray Berg to appoint Johnny Brannon as a Voting Member to Desert Sky.

The Statement of Interest submitted by Johnny Brannon was included in the Board packet.

**Stucco Repairs for Sunset Ridge:** A motion was made by Ray Berg and seconded by Bob Howell to approve stucco wall repairs in Sunset Ridge. The Board discussed the motion. The motion was carried unanimously.

The repair quote was included in the Board packet.

**Firework Signage:** The Board discussed the installment of permanent signs to discourage fireworks in High Desert.

**HOMEOWNER FORUM:** The Board opened the meeting at this time to any homeowner present that wished to speak.

## **NEXT MEETING DATE**

The next meeting of the HDROA Board will be held on July 18, 2023 at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:28 p.m.

The Board will reconvene in executive session to discuss legal and individual homeowner matters.

Submitted by: Marlena Unis

Approved by: \_\_\_\_\_  
Bob Howell, Board Secretary Date